

PSG COLLEGE OF ARTS & SCIENCE  
(AUTONOMOUS)

MCom (CS) DEGREE EXAMINATION MAY 2018  
(Second Semester)

Branch – CORPORATE SECRETARYSHIP

**ADVANCED COMPANY LAW AND SECRETARIAL PRACTICE-II**

Time : Three Hours.

Maximum : 75 Marks

**SECTION -A (30 Marks)**

Answer ALL questions

ALL questions carry EQUAL Marks (5 x 6 = 30)

- 1 a Explain the procedure for the issue of prospectus.  
OR  
b What is the procedure for appointment and dismissal of company secretary?
- 2 a What are the duties of secretary during the issue of shares?  
OR  
b What are the effects of ultravires borrowing?
- 3 a What is a minute? Explain the minutes of different types of meeting.  
OR  
b Briefly explain the various types of meetings.
- 4 a What are the procedures for the appointment of director of a company?  
OR  
b Write a short note on the appointment of cost auditor.
- 5 a What are the procedures for compromise and arrangement?  
OR  
b Write a short note on 'Amalgamation'.

**SECTION -B (45 Marks)**

Answer any THREE questions

ALL questions carry EQUAL Marks (3 x 15 = 45)

- 6 Briefly explain about the duties and liabilities of a company secretary.
- 7 What are the procedures followed by the company secretary during transfer and transmission of shares?
- 8 Describe the duties of the company secretary before, during and after the annual general meeting.
- 9 Explain the regulations followed by the company during the appointment and removal of auditors.
- 10 What are the duties of secretary in respect of winding up?