

PSG COLLEGE OF ARTS & SCIENCE
(AUTONOMOUS)

BVoc DEGREE EXAMINATION MAY 2024
(Sixth Semester)

Branch – HOSPITALITY MANAGEMENT

DISCIPLINE SPECIFIC ELECTIVE – II : SOFT SKILL DEVELOPMENT

Time: Three Hours

Maximum: 50 Marks

SECTION-A (5 Marks)

Answer ALL questions

ALL questions carry EQUAL marks

(5 x 1 = 5)

1. Which of the following is an example of a soft skill?
(a) Coding in Python (b) Problem solving
(c) Operating heavy machinery (d) Data analysis

2. Which of these is not step in the listening process?
(a) To stop talking (b) Receiving
(c) Misinterpreting (d) Responding

3. The best way to apply for a job is _____
(a) Suitable for any job (b) Specifically written for that job
(c) Self recommending (d) Full of personal information

4. The resume is a tool with one specific purpose of _____
(a) To get a job (b) To win an interview
(c) To discuss salary (d) To know about work

5. A _____ speaker looks in to the eyes of audience
(a) Rude (b) Impatient
(c) Impolite (d) Confident

SECTION - B (15 Marks)

Answer ALL Questions

ALL Questions Carry EQUAL Marks

(5 x 3 = 15)

- 6 a. State the importance of soft skills.
OR
b. Outline the difficulties in practicing soft skills.

- 7 a. Interpret the benefits of positive attitude.
OR
b. Sketch the formation of attitude.

- 8 a. Describe the role of a team leader.
OR
b. Give a note on career building.

Cont...

- 9 a. List out the essential elements required for GD.
OR
b. Point out the tips required for writing resume.
- 10 a. Explain the importance of dress code for an Interview.
OR
b. Interpret about body language and its types.

SECTION -C (30 Marks)

Answer ALL questions

ALL questions carry EQUAL Marks

(5 x 6 = 30)

- 11 a. Elucidate the benefits and importance of SWOT Analysis.
OR
b. Examine the merits and demerits in self discovery.
- 12 a. Distinguish between values and attitude
OR
b. Expound the benefits and results of negative attitude.
- 13 a. Trace the factors to be considered for choosing a career.
OR
b. Analyze the skills needed for teamwork.
- 14 a. State the Do's and Don'ts in resume preparation.
OR
b. Sketch the design of a CV.
- 15 a. Interpret the process of telephonic interview.
OR
b. Appraise the tips to present well in an interview.

Z-Z-Z END