

PSG COLLEGE OF ARTS & SCIENCE

(AUTONOMOUS)

BBA DEGREE EXAMINATION MAY 2022

(Second Semester)

Branch – **LOGISTICS**

HUMAN RESOURCE MANAGEMENT

Time: Three Hours

Maximum: 50 Marks

SECTION-A (5 Marks)

Answer **ALL** questions

ALL questions carry **EQUAL** marks (5 x 1 = 5)

1. Choose the number of categories under which Human Assets can be classified
(i) 3 Heads (ii) 4 Heads (iii) 5 Heads (iv) 6 Heads
2. Identify the Internal Factor in Environmental Analysis component of Job Analysis
(i) Demographic Factors (ii) Technology
(iii) Trade Unionism (iv) Funds Availability
3. Indicate the modern method of performance appraisal
(i) Confidential Report (ii) Graphic Rating
(iii) Paired Comparison (iv) MBO
4. Name the process of measuring relative worth of a Job
(i) Human Resource Planning (ii) Recruitment
(iii) Job Evaluation (iv) Job Specification
5. What is the full form of OSHA?
(i) Occupational Safety & Health Administration
(ii) Occupational Safety & Hazard Administration
(iii) Office Space Health Administration
(iv) Office Space Hazard Administration

SECTION - B (15 Marks)

Answer **ALL** questions

ALL questions carry **EQUAL** Marks (5 x 3 = 15)

6. a) Describe the different objectives of HRM.
(OR)
b) Outline the various functions of HRM.
7. a) Narrate on uses of Job Analysis.
(OR)
b) Discuss about the sources of Recruitment.
8. a) Explain the steps in training process.
(OR)
b) Summarize on pitfalls in Performance Appraisal.
9. a) Analyze about different types of wages.
(OR)
b) Discuss about importance of Career Development.
10. a) State the reasons for accidents at workplace.
(OR)
b) Outline the consequence of stress on employee performance.

Cont...

SECTION -C (30Marks)

Answer **ALL** questions

ALL questions carry **EQUAL** Marks

(5 x 6 = 30)

11. a) Elucidate the roles & Responsibilities of HR Manager.

(OR)

b) Summarize on the objectives of HRP.

12. a) Enumerate on the components of Job Analysis.

(OR)

b) Discuss about Selection Process in detail.

13. a) Identify the various methods of Training.

(OR)

b) Highlight on different methods of Performance Appraisal.

14. a) Outline the objectives of compensation.

(OR)

b) Discuss about different types of Incentives.

15. a) Summarize on provisions to prevent accidents at workplace.

(OR)

b) Discuss in detail about Disciplinary Procedure.

Z-Z-Z

END