

PSG COLLEGE OF ARTS & SCIENCE
(AUTONOMOUS)

BBA DEGREE EXAMINATION DECEMBER 2023
(Second Semester)

Branch – **BUSINESS ADMINISTRATION (LOGISTICS)**

HUMAN RESOURCE MANAGEMENT

Time: Three Hours

Maximum: 50 Marks

SECTION-A (5 Marks)

Answer **ALL** questions

ALL questions carry **EQUAL** marks

(5 x 1 = 5)

- 1 Ensuring compliance with legal and ethical standard comes under:
(i) Social objectives of HRM (ii) Organisational objectives of HRM
(iii) Functional objectives of HRM (iv) Personal objectives of HRM
- 2 The process of studying the job to learn the different components of a job is
(i) Job specification (ii) job description
(iii) job analysis (iv) job evaluation
- 3 Which of the following enhances the skill, attitude and Knowledge of the employee?
(i) Training (ii) promotion
(iii) Performance appraisal (iv) sensitivity training
- 4 Which method of job evaluation is suited to consider both quantitative and qualitative variables involved in the job?
(i) Ranking system (ii) paired comparison
(iii) Point system (iv) Factor comparison
- 5 Stress and anxiety are:
(i) Biological hazard (ii) psychological hazard
(iii) Physical hazard (iv) chemical hazard

SECTION - B (15 Marks)

Answer **ALL** Questions

ALL Questions Carry **EQUAL** Marks

(5 x 3 = 15)

6. a) State the objectives of HRP.
OR
b) Explain the qualities of HR manager
7. a) Describe the technique of job design.
OR
b) State the objectives of recruitment.
8. a) Write a note on areas of training.
OR
b) State the uses of performance appraisal.

Cont...

9. a) State the techniques of job evaluation.
OR
b) Highlight the needs of career planning.
10. a) Outline the causes of safety at the work place.
OR
b) Examine the consequences of stress.

SECTION -C (30 Marks)

Answer ALL questions

ALL questions carry EQUAL Marks

(5 x 6 = 30)

11. a) Explain the functions of HR manager.
OR
b) Discuss the process of HRP.
12. a) Enumerate the uses of job analysis.
OR
b) Point out the sources of recruitment.
13. a) Elaborate the steps in training process.
OR
b) Explain the process of performance appraisal.
14. a) Write down the process of job evaluation.
OR
b) Describe the various types of incentive plan.
15. a) Discuss the various causes of employee grievances.
OR
b) Explain in detail the procedure to be involved for initiating disciplinary action against an employee.

Z-Z-Z

END