

# Inserting Charts in Calc

**Spoken Tutorial Project**  
**National Mission on Education through ICT**  
**<http://spoken-tutorial.org>**

**Tutorial by**  
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**Video Production by**  
**Spoken Tutorial Team, IIT Bombay**



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# Learning Objectives



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## 1. Creating, editing and formatting Charts



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1. **Creating, editing and formatting Charts**
2. **Resizing and moving Charts**



# OS and versions

Here we are using:

- ▶ GNU/Linux



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- ▶ GNU/Linux
- ▶ LibreOffice Suite version 3.3.4



# Charts

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**Charts are**

- ▶ **Powerful ways to convey information to the reader.**





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- ▶ **Variety of Chart formats for your data.**



# Charts

Charts are

- ▶ Powerful ways to convey information to the reader.
- ▶ Variety of Chart formats for your data.
- ▶ Customize Charts to a considerable extent, too.



# Summary



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1. Create Charts, edit and format them
2. Resize and move Charts



# Comprehensive Assignment



# Comprehensive Assignment

1. Open your spreadsheet "**practice.ods**"
2. Insert a **Pie Chart** for the data
3. Resize and move the Chart to the bottom right corner of the sheet



# About the Spoken Tutorial Project



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- ▶ Watch the video available at [http://spoken-tutorial.org/What\\_is\\_a\\_Spoken\\_Tutorial](http://spoken-tutorial.org/What_is_a_Spoken_Tutorial)
- ▶ It summarises the Spoken Tutorial project





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- ▶ It summarises the Spoken Tutorial project
- ▶ If you do not have good bandwidth, you can download and watch it



# Spoken Tutorial Workshops

## The Spoken Tutorial Project Team

- ▶ Conducts workshops using spoken tutorials
- ▶ Gives certificates to those who pass an online test
- ▶ For more details, please write to [contact@spoken-tutorial.org](mailto:contact@spoken-tutorial.org)



# Acknowledgements

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- ▶ It is supported by the National Mission on Education through ICT, MHRD, Government of India
- ▶ More information on this Mission is available at <http://spoken-tutorial.org/NMEICT-Intro>



# About the contributor

- ▶ This tutorial has been contributed by **DesiCrew Solutions Pvt.Ltd.**
- ▶ [www.desicrew.in](http://www.desicrew.in)
- ▶ Thanks for joining

