

# Spoken Tutorial LibreOffice Impress Presentation Notes

**Script and Narration by  
DesiCrew Solutions Pvt.Ltd.**

**Talk to a Teacher Project**

**<http://spoken-tutorial.org>**

**National Mission on Education through ICT**

**<http://www.sakshat.ac.in>**

**August 17, 2012**



# Learning Objectives



Talk to a Teacher



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## 1. Notes



# Learning Objectives

1. **Notes**
2. **To print Notes**



# Notes

**Notes are used for two purposes**



Talk to a Teacher



# Notes

**Notes are used for two purposes**

- ▶ **As additional material or references**



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- ▶ **As additional material or references**
- ▶ **on each slide for the audience**



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- ▶ **As additional material or references**
- ▶ **on each slide for the audience**
- ▶ **As quick reference points**





# Notes

**Notes are used for two purposes**

- ▶ **As additional material or references**
- ▶ **on each slide for the audience**
- ▶ **As quick reference points**
- ▶ **for the presenter during a presentation**



# Summary



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1. Notes
2. To print Notes



Talk to a Teacher

# Assignment



Talk to a Teacher



# Assignment I

1. Open a new presentation
2. Add the content in the **Notes** place holder
3. Add a rectangle
4. Make the fontsize of the text **36** and colour **Blue**



# Assignment II

5. Colour the rectangle with **Green**
6. Adjust the size of the **Notes** place holder in comparison with the slide text holder
7. Print the **Notes** in black and white, in **Portrait** format
8. Print 5 copies of the **Notes**



# About the Spoken Tutorial Project



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- ▶ Watch the video available at [http://spoken-tutorial.org/What\\_is\\_a\\_Spoken\\_Tutorial](http://spoken-tutorial.org/What_is_a_Spoken_Tutorial)
- ▶ It summarises the Spoken Tutorial project





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- ▶ It summarises the Spoken Tutorial project
- ▶ If you do not have good bandwidth, you can download and watch it



# Spoken Tutorial Workshops

## The Spoken Tutorial Project Team

- ▶ Conducts workshops using spoken tutorials
- ▶ Gives certificates to those who pass an online test
- ▶ For more details, please write to [contact@spoken-tutorial.org](mailto:contact@spoken-tutorial.org)



# Acknowledgements

- ▶ Spoken Tutorial Project is a part of the Talk to a Teacher project
- ▶ It is supported by the National Mission on Education through ICT, MHRD, Government of India
- ▶ More information on this Mission is available at

<http://spoken-tutorial.org/NMEICT-Intro>



# About the contributor

- ▶ This tutorial has been contributed by **DesiCrew Solutions Pvt.Ltd.**
- ▶ **[www.desicrew.in](http://www.desicrew.in)**
- ▶ Thanks for joining

