

**English Language for Competitive Exams**  
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**Week - 01**  
**Lecture – 05**  
**Analyze a task – 2**

Good morning. So, will talk about independent essays and independent on personal writing task today; this is in continuation with what we have been doing by way of writing. Now remember independent essays are fairly simple, and in today's class we will discuss how to tackle this section of language exams and the various types of prompts that usually appear in independent essay writing task. Now what is a prompt? Prompt is the question. So, independent writing task a personal writing task will for example, ask you your opinion on an issue; usually they are very simple questions such as do you agree or disagree with this. So, this is your prompt, which do you prefer this or that x y a or b do you support or oppose this idea.

So, you have to take a position and you have to give an independent opinion. Now this question becomes slightly personal, you are expected to illustrate your opinion accordingly by providing reasons and valid examples. Valid examples in such kinds of sub task could very well be from your own situation; you can sometimes give examples as long as you exemplify or support them appropriately from your own personal experiences and believes. Most of the times we are talking about competitive and global competitive exam, so, it is always better to give examples from the lives of well known people or well known incidents, but it is definitely acceptable when you give examples from your own personal experience and believes.

Now, I remember last time we did analyzing an issue or an argument; now unlike these task unlike analyzing an issue or analyze an argument task, independent personal writing task will be more personal and informal remember that as compared to analyzing a task. The focus is more simple and its more basic; a sample question is do you agree or disagree with the following statement. So, for example, parents should determine what causes or what subjects should children take or do you think always telling the truth is the most important consideration in life, in professional relationship, in personal

relationship. So, truth. So, do you agree or disagree now you can bring in your personal examples.

Now, remember these tasks are fairly straightforward. So, therefore, it's best to take a stand that actually believes in telling the truth and presenting your opinions and experiences faithfully in an organized manner that is what you are expected to do of course, you are supposed to use a typical essay structure since your writing skill is evaluated here. So, never make the error of ignoring the basic principles of writing an essay. Always use paragraphing always use certain kinds of transition markers; however, never the less moreover, but and in addition to and of course, the best structure is the introduction introduce the topic give some background to the topic, body develop the body present argument to and fall and conclusion give your own opinion here.

So, conclusion should be connected to the topic sentence the themes that thematic sentence. Now topics are usually based on common sense and they are very basic typically they do not require you to have any prior research or prior preparation. So, you do not have to really get into kind all kinds of preparation and research to appear for these exams; however, it is it all comes with practice and reading a lot. Remember you should always state your central point clearly, never be ambiguous about your point of view; it is important to take a stand and be clear about it. Clarity in thought and expression is what you are examiner or what your assessor will look for. It is important to practice time writing; it is a very difficult task for most of us make sure you give yourself or if you practice sessions in time writing before giving a test. Remember always to give edits re read your essay and practice typing speed, if your essay needs to be typed rather than handwritten, but most of these exams are handwritten in it. So, type yourself and see how you are editing yourself.

When its handwritten examiners get terribly put off by scratching and by enlarge un what to use a better expression and tidy work. So, what you learnt at school applies here, avoid untidy speak writing and avoid scratching all over the place; make notes if you have to rough notes strike them out say that these are rough notes and with a request that not for evaluation if you are doing the handwritten type of exam. Now remember there are certain examples which are very common I am giving you a list of common examples of independent writing prompts, and a again very simple very basic; for example, it is better to be happy in personal relationship then which do you agree or disagree, many people

will of course go for the former, it is better to be happy in a personal relationship, but you have to give adequate number of explanation and justify your position.

There would be question like working in startups is more fulfilling than working in corporate. So, question is your independent business or working in an officer or corporate setup; what is your opinion, how does television affect children's behavior or it can also be framed as many people feel that television or even now days a video gaming is detrimental to children's progress, mental progress, academic progress, give your opinion? I would like you to practice some of these questions, see it is good to understand these questions and discuss them here, but if you could just take them down and start preparing these essays discuss among your friends, and see how you are developing it.

Another example is benefits of travelling for example, travel teachers important life lessons; do you agree or not? Some question can again very simple kind of. So, growth of cities; and growth of cities is a good thing or a bad thing for a countries progress? You can give your justification you are examples cities lead to progress, industrialization, more international attention, development in culture etcetera, but what does it do to the almost negligible attention to the rural areas and small towns what happen. So, you are supposed to agree disagree why, why not use reasons and specific examples to explain your answer. Now there are separate a different categories of writing prompts; they include agree or disagree. So, that is a prompt, do you agree or disagree with this statement, is state your reasons for the same. There could be preference what is your preference, which do you prefer, why do you prefer x over y? If hypothetical kind of a question, you if you have received a surprise bonus of x amount; if you could buy something what would you choose? Use reasons to support your choice.

Then another question could be prompt could be description or explanation; describe in detail a country that you would like to visit. Describe in detail a job you would like to do. Describe in detail sort of a company you would like to float if you had the choice, if you have a choice. Prompts can also focus on compare and contrast for example, compare and contrast between two ways of life, two relationships two kinds of experiences. So, different subjects for example, arts and science, cities and rural areas living in cities and rural areas. So, these are the kinds of comparison and contrast.

So, now let us discuss how to tackle each of these essays types. Remember every type of essay is we will have one question solution and one practice test for you to solve by yourself, you are expected to use the pointers. So, your first question is agree or disagree type; you know that agree disagree types are the most common writing prompts; often these questions are accompanied by specific instructions, use examples, elaborate discussed at length. So, these are the instructions given. Make sure you are adhere to these guidelines before attempting the question. So, I will give you a question or exercise and it is a do you agree or disagree with the following statement.

Now, your question is reading fiction is more enjoyable than watching films. Use specific reasons do you agree or disagree and use specific reasons and examples to explain your position. I will repeat reading fiction; fiction includes novels, short stories ,is more enjoyable than watching films. Do you agree or disagree, use specific reasons and examples to explain your position. You will have thirty minutes to write down your essay, you expected length would be 500 words; remember to adhere to the word limit. Remember you need to organize your time accordingly depending on the kind of writer you are. If you find it easier to tackle personal writing, take some time to outline your essay as I told you right rough notes somewhere; rather than is scratching and giving the examiner a work which is not with sub standard and which is not up to the mark remember all these things cost to your scores.

You rewrite the essay, reread it, edit it; if you are a slow writer invest more time in getting some writing before making the edits. Look at the topic carefully again what is the question asking you. Remember what you really want to do? Do you like films? Do you like reading books this is a personal task, so do not be afraid to tell the truth to the examiner. Even if you think watching movies or films is a better option, then you have to be able to justify your stand; there is lot of benefit that one can derive from watching films also you can learn a lot about other countries, other cultures, other language. So, why not use that you need perhaps it develops your imagination you are more visual kind of a person rather than a literary person. So, you use say all these things. So, there is no right or wrong answer it just depends on your personal opinion. So, I would like you to now start and substantiate your position for this you have to take a position.

So, what we are supposed to do? What you are expected do to do here is prepare an essay outline or an essay map. The question demands you include specific examples and

reasons. So, what are the arguments that you will use? what kinds of personal experiences can you use do you know any examples. So, there could be an essay map for you a road map for you, you can if you are looking at reading or benefits of readings then you should say reading allows you to create your own world as oppose to films. We show you a created universe and already existing world. Reading is a deeply personal activity it is done alone, so you do not depend on any one else for that it can be done anywhere anytime. Reading is enjoyable because it can be done without disturbing others.

Try to use personal try to use codes, citations, France is broken makes wonderful statements about pleasures of reading from an essay called on reading or of reading. So, you may have to just look it up France is broken the great English essays; you can start giving or start of giving a personal introduction I mean in the sense that what you like doing for example, I have always enjoyed watching films as child, or I was always enjoy reading as a child. Films which are based on books; lot of the rings or even harry potter do they or do they not fail to live up to the expectations raised by the books, say that these are very commonly found films and books. So, if you are book lover then you should be able to say that films based on books do not always come up to the position or standard raised by the books. You can always begin with saying a how you always enjoy picking up a book, to relax as oppose to switching on the t v or going to the film, we are going to the movies. So, all these are good ways to start your essay.

Once you have your material organized accordingly; mentally you should be very clear about a position do not change your mind while writing the actual essay. You should always start with the court or personal except as it will provide a strong hook for the readers. So, remember the word "hook" that is a coat or a personal except and the hook leads in the readers segue into the argument well. Think of the arguments which could be most powerful according to you and place them towards the end of the essay, build up your essay. Always say we are best for the and if you have a punch line either you start well on, but you should always also have a punch line to and well. So, do not start with the bang and hands with the wimper; if you have a punch line and you have you do not have anything to start with, save the best line for the end.

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## Agree/Disagree: Solution 1

Logan Pearsall Smith once popularly remarked, "Some say life is the thing, but I prefer reading". **[HOOK]** As someone who has always preferred solitude and privacy, I have always preferred reading fiction, and agree with the statement that it is definitely more enjoyable to read than watch movies or television. **[STANCE]**

While movies often recreate similar storylines from fiction, and provide the comfort of an alternate universe, **[ACKNOWLEDGING BOTH POSITIONS]** I agree that reading is more enjoyable than watching films since it allows one to create his/her own world of imagination, as opposed to blindly consuming the imagined visions of a filmmaker. **[ARGUMENT 1]** The beauty of a page lies in the multitude of ways in which one can interpret the written word, and for this very reason, reading fiction proves to be much more enjoyable than watching movies. **[SUPPORTING ARGUMENT 1]**

Similarly, being an introverted and quiet person, I enjoy the benefits of reading as a deeply personal activity. **[PERSONAL MOTIVATION]** Movies are generally watched in theatres or on television, often in the company of friends or strangers. However, reading allows you to find a space of solitary comfort. **[ARGUMENT 2]** The many nights where I have curled up on my bed on a rainy afternoon, sipping tea and clutching a book, have been some of the most enriching moments of my life. **[PERSONAL MOTIVATION]** This intricate moment of privacy, I believe, movies can never afford. **[SUPPORTING ARGUMENT 2]**

Reading also becomes a more easily enjoyable activity, since books offer compactness and the ease of portability. **[ARGUMENT 3]** One can escape into the writer's imagination irrespective of where they are or what they are doing, be it taking a train to work, or waiting for a coffee at a café. It does not infringe on anyone else's privacy, and thus, makes reading an enjoyable and convenient activity to take up. **[SUPPORTING ARGUMENT 3]**

In conclusion, I would like to assert that despite their widespread popularity and benefits, **[ACKNOWLEDGING BOTH POSITIONS]** I will always enjoy reading fiction and would recommend it to everyone, as a definitely more enjoyable activity than watching movies. **[CONCLUSION]**

Here is a solved example for you let us look at it, please read the essay. Logan Pearsall smith once popularly remarked," some say life is the thing, but I prefer reading" that is your hook. As someone who has always preferred solitude and privacy, I have always preferred reading fiction, and agree with the statement that it is definitely more enjoyable to read than watch movies or televisions. This is your position; while movies often recreate similar storylines from fiction, and provide the comfort of an alternate universe, you are here acknowledging both positions. So, and also look at the use of 'while' so, it is a contrast marker. So, say while this I agree the pleasures of watching movies, I agree that reading is more enjoyable than watching films and here the writer goes on to give his justification, arguments and examples I would like you to read it on your own.

So, what have we done here? We have used a catchy hook like a personal coat or except; we have given clear paragraph a structure taken a position, we have acknowledged positions and acknowledge that movies both sides can be true, movies can give pleasure, but the we agree and we go on to develop our own stand, we have to we give support for arguments there are three arguments in all. So, give a examples and evidence for all three arguments, and then a couple of instances indicating personal motivation to take up the stance, and there as to be a strong or a sound conclusion also.

So, I hope you have read the essay and benefited from it. I will give you a second exercise now. Now this is the preference type which do you prefer? Preference questions

are quite a straight forward and are very personal again like agree or disagree type, they ask you to choice between x or y or a or b or this and that and indicate your reasons for choosing your preference. Now these can be simple questions such as which place would you prefer to visit, or which job would you like to do, or they can be even more complicated; for example, establishing your company or which kind of company or working at a company or starting your own startups. So, they can be a little complicated. Most of the times these are questions you might have asked yourselves; so you would not need to think for long before answering this.

Now, I will give you an exercise, and then let us talk about how to tackle this. A question like let us take down the question. So, some people like doing work by hand and other prefer using machines, which do you prefer? Use a specific examples and reasons to support your answer. I repeat some people like doing work by hand, while others prefer using machine which do you prefer give reasons and specific examples. How do you do that this is a preference type of question.

So, remember you have to introduce your stance again like agree disagree early on in the introduction or the first line itself; for this you are first task is to take a clear and unchanging stance, in this case say yes or no to whatever you believe in. You work you believe in work by hand yes I believe in work I prefer working by hand and that is how you should develop. Follow this with a short introduction that give some shape to your arguments, in the introduction you should give you are view overview to the arguments you will be largely grappling with within the essay, you have to identify your arguments; for examples, if you prefer working by machines and you should say speed and accuracy that comes with using machines, better results.

Machines are known for providing more accurate better results and of course, you can they are more convenient and you can multi task while the machines is on you can do a you know hundred different things as well. So, convenience is also one major benefit of machines. Now remember that you have to identify arguments; remember to acknowledge both sides convenience of hand or benefits of working by hands and also machines, and then you are you have to take a position. Now advantages of using or working by hand as well as machines, you need to identify only basic few of this either one or the other.

So, let us say working by hand and shows that we can handle everything on our own with greatest degree of precision; you can also say the joys and personal pleasure of working by hand over shadows the convenience machines offer, which is quite true. Try to enrich your essay by thinking of personal exceptions that fall within the topic, instances where you prefer machines over working by hands say working in the kitchen, or instances where you prefer working by hand say making something for your partner or friends etcetera. So, think of a good conclusion that encapsulates the essence of your essay; here is a solution solved exercise please look at it.

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## Preference: Solution 2

When given a choice between working by hand and opting for machines, I readily opt for working with machines. **[STANCE]** Over the years, with the great proliferation of modern technology, machines have advanced to an unbelievable extent. For the same reasons, they have acquired considerable proficiency and are well suited to adapt to a large variety of tasks. **[INTRODUCTION]**

I prefer to use machines over working by hand due to their speed and accuracy. **[ARGUMENT 1]** While working manually definitely provides us with the luxury of determining everything as we would like, machines tackle tasks in almost no time, **[ACKNOWLEDGING BOTH POSITIONS]** as a result of which human effort is reduced manifold. I personally do not enjoy spending long hours on a single task, and thereby prefer machines over working by hand. **[SUPPORTING ARGUMENT 1]**

Similarly, machines often provide better results than manual hands-on work. **[ARGUMENT 2]** While baking a cake or working in the kitchen, I use technology such as egg-beaters, ice-cream makers, air-fryers and so on in order to ensure that my cooking is perfectly done. **[PERSONAL MOTIVATION]** The results offered by these machines can easily rival working by hand, simply due to the precision they can achieve in short periods of time. **[SUPPORTING ARGUMENT 2]**

Machines offer extreme convenience, so that we need not take care of individual tasks separately and painstakingly. **[ARGUMENT 3]** They can do multiple things at once, a luxury human hands cannot afford easily. For these reasons, the convenience factor plays a huge role in determining my preference for machines. **[SUPPORTING ARGUMENT 3]** Of course, there are moments when I prefer working with my hands, starting from scratch, such as when I want to make a card for a close friend or putting something together for my romantic partner. **[PERSONAL MOTIVATION]** The joy of working by hand always accompanies these acts. **[ACKNOWLEDGING BOTH POSITIONS]** However, for matters of efficiency, time-saving and convenience, I am, and will continue to remain, inordinately prejudiced towards the miracle of the modern invention that is the machine. **[CONCLUSION AND REASSERTING STANCE]**

I will read it out for you the first couple of lines and the stance. When given a choice between working by hand and opting for machines, I readily opt for working with machines, that is your stance right. Over the years, with the great proliferation of modern technology, machines have advanced to an unbelievable extent. For the same reasons, they have acquired considerable proficiency and are well suited to adapt to a large variety of tasks this is the introduction.

You take a position and then introduce give some background how over the years machines have almost displaced any other form of working. And now the author the writer goes on to acknowledge first both positions like for example, he says prefer to use machines over working by hand due to there is speed and accuracy. While working manually definitely provides us with the luxury of determining everything as we would



like, to we would like machines tackle task. Now remember while is the keyword it gives you an indication or the signal that which direction which stance you are taking.

Let us go on now you are acknowledging both positions yeah, but you still say I have personally do not enjoy spending long hours on a single task and therefore, prefer machines over working by hand. So, this is your supporting argument 1; go on to look at argument 2 and 3 and at the end how he says; however, from metals of efficiency time saving, convenience I am and we will continue to remain inordinately prejudice towards the miracle of the modern invention that is the machine. So, that is a very assertive kind of a stance. So, this is how you should. So, your position should be very clear; why are we doing all this solved exercises? Many a time and I have come across these things in my own personal capacity as an assess, that people do not give conclusions well .It is very important to give strong conclusion; readers should not be looking in the dark or what you stand for.

Now, we will do the third type of essay writing, that is hypothetical or if kind. Now if kind are imaginary type questions, ask yourself to put in a certain position in a hypothetical position or situation. These questions are the most enjoyable ones to answer because all of us would like to come out of our real lives and imagine ourselves to be something else. If only I were the prime minister of the country, or a day what would happen? Now they are fun right event to imagine a situation like this if only I were famous for a day if only, I were the principal of my college for a day what would you do? You get to display your vivid imagination.

So, again no right or wrong answers here, do not hesitate to express your views, but maintain the seriousness, which is expected in an exam situation; do not be frivolous about it. Think creatively and write in an organized manner, examiner will be sure to note your imagination while accessing you. I will give you an example like holidays on honor people or events this is an example, if you could create a new holiday what percent or event would you like to honor and how would you warn people to celebrate it? I will repeat it holidays on a people or events, if you could create a new holiday what person or event would you like to honor and how would you want people to celebrate it? Use specific reasons and details to support your answer. How would you prepare now if an imaginary or hypothetical questions are different from the rest of the prompts so, you have more autonomy more freedom to exercise your imagination.

However since the topic is never explicitly expressed, what holiday? You have to be very careful about developing your response; do not try to think of two or three examples. Stick to one, do not waste too much time thinking about what to write. Filter from the first few ideas that come filter ideas that come to your mind, and see how you are going to develop everything in 30 minutes start by deciding who you want to write about, what you want to write about? Do you want to use the name of any popular figure some great superstar, some great let say politician. So, you have to decide how to go about it? Decide the topic what is the personal motivation for topic and then general reason for this kind of holiday.

So, write down the general guidelines and stages in your introduction followed by which you should be able to expand the sub topics in the body of your essay. Think of the reasons why you are personally motivated to write about this. So, you can use the name of the person and you can always say why regard this person as a role model or why this event has become a landmark in my life or in the in the in the lives of many other people? Why you empathize with this kind of situation of that person? Think of the general reasons why this holiday should be chosen? If it is a person than his or her contribution to society, as an artist, as a humanitarian, as a politician, as a sports person and if this person has brought honor to our country; follow the up by answering the second part of the question.

How will you celebrate this holiday by honor by honoring the importance of his contribution? If the person is a still alive; then by inviting that person and how to set aside a day to honor people who are in that feel.

So, if for example, if you are looking at a major artist painter and actor, then would you like to set a day a side to honor? Students who are more inclined towards that art, and then finally, wrap your arguments with a comprehensive conclusion. Since this is an imaginary kind of exercise, I am not going to give you any solution or a solved example, we will move on to the next kind next type of task. So, essay that demand description and explanation. This variety the description or explanation type writing prompts will test, how well you can describe a certain place, event, a person.

So, this will require you to identify certain questions about the given topic, and answer them through your description. You have to include now what is the event, who is

involved, where did it take place, when did it take place, why did that happen, how did that happen? So, description and explanation, note that you may not have to use all these questions. So, the 5 question, the 5 ws and how? What, who, where, when, why and how note that you may not have to use all these questions for a given form, but you would do well if you include more some or other in this kind of exercise. Remember descriptive writing will usually target some of these questions; some of the 5 ws and how. Since these are different from personal writing prompts, they will involve a lot of factual description explanation over imaginary or personal kinds of essays.

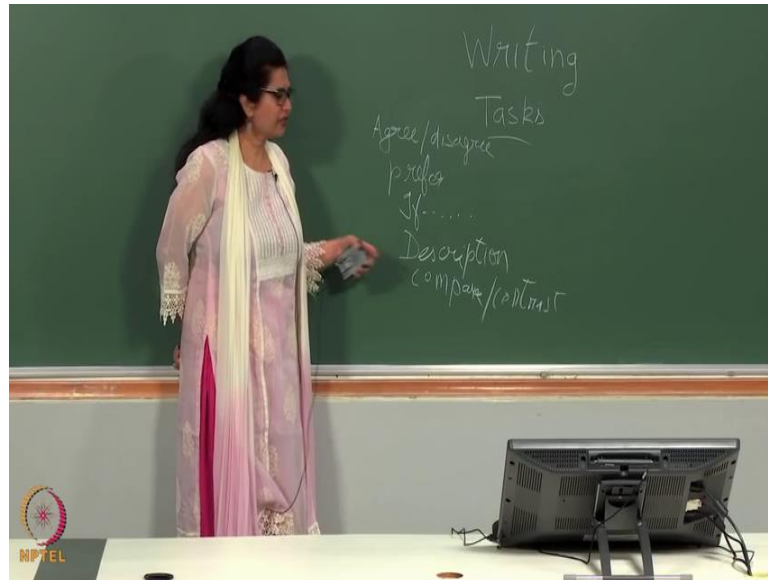
These essays can be about anything and are often open ended; giving you some creativity to think about, so some leave it to think about what you want to write. For example, if you want to write the kind of startup you would want to float or some the kind of country we would like to visit. Explain why you think that is a right thing to do. What it is, why do you think the right thing to do, how are things done here? So, if it is an open ended exercise, the advantages with you can choose a large repository of personal experience also address the question accordingly. Sample question or exercise could be describe a custom from your country, that you would like people from other countries to adopt.

Here you are asked to describe, explain your choice using specific reasons and examples. Remember how to go about this kind of an essay; in the introduction you should not waste time choose what you will be describing for the rest of the essay, do not just spend time thinking about what to write for longer than a minute. For example, if you want people of other countries to use adapt and Indian custom of greeting, then you should be able to think of it immediately.

More than the personal observation think of descriptive or actual topics, you have sufficient knowledge of; you have to address the what is segment of the essay write down these descriptions and for example, again I will say that if you want to write about Indian customer greeting [FL] then what does it mean? How it can be used as solution salutation and valediction, how the jester involves pressing hands and buying, how it is used across all parts of the country and how it is spoken as [FL] or [FL] also. After thinking of a good number of descriptive points, write down why this can be universally adopted this satisfies the second question of why. Remember how it is this custom brings people together it is how it is greatly humble in nature, it is extremely polite and it

promotes or emanates positive energy, promotes peace harmony think of the examples. How it can be used to bring together people? How it has been used in popular culture, films those are the good examples and sure that you have a good comprehensive conclusion with enough supporting argument.

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So, what have you been seeing so far various kinds of essay types. Look at what we have been doing so far, agree disagree prefer the preference kind, if type if only I could give a holiday if only I were the I were famous for a day, description type and then look at the at this category compare and contrast. Now comparison contrast exercises or type of questions they are similar to descriptive types, but we will involve describing two cases. So, you will have to compare and contrast between two things; let us say events or societies or people or places. Now in these task make sure to use words that signifies comparisons such as unlike as opposed to while, but and so on, do not disturb the two events in isolation; but form an active link between them. You see the two events or two positions should be linked together.

Now, I will be giving you an exercise this we have to solve here, this is my question to you a friend of yours has received some money and plans to use all of it either to go on vacation or to buy a car, he asks you for advice. Compare your friend's two choices, and explain which one you think your friend should choose. Use specific reasons and details to support your choice. So, going on a vacation or to buy a car for example, if your

description is a first situation then give supporting arguments, remember how to start let us talk about it, here you are supposed to write down your thought process as you compare two situations or people or events, this needs to be reflected in your essay.

So, you do not need to take a stance; you can talk about description of situation A that is buying a car, then description of situation to going on a vacation acknowledge both these events and situations, and then conclude what advice. So, in conclusion you need to take a strong position. Remember in your description of first situation give supporting argument; friend has wanted to buy a car for quite a while it will make his life or her life much easier and of course, convenience factor you get the freedom in safety, that is associated with having your personal vehicle means of transport.

In your description of the second situation give supporting arguments; friends job may involve traveling and how he may benefit more, long term benefits would be more if he goes on this particular vacation. Friend is also and every traveler he needs vacation due to his very hectic a very active working hours, probably needs external motivation to convince him of spending on a vacation. Acknowledge both situations compare and contrast between the points, and then take a stance after carefully organizing your arguments and comparing them conclude appropriately.

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## Compare/Contrast: Solution 5

Given the choice between a vacation and a car, both very tempting luxuries, I will comparatively examine the benefits and disadvantages of both these options before advising my friend. **[INTRODUCTION]**

Since my friend now owns a scooter and has been wanting to buy a car for a long time, it is probably a good idea for him to finally invest in a car. **[DESCRIPTION OF SITUATION 1]** His place of work is at considerable distance from home and it is more convenient to drive a car in the torrid weather and pollution of the city. The car will also ensure that he can accommodate his family in his trips without spending unnecessary sums of money on public transportation and private taxi services. **[ARGUMENTS IN SUPPORT OF SITUATION 1]**

However, my friend is also an avid traveler and enjoys spending time outside of the city and work. **[DESCRIPTION OF SITUATION 2]** He has been working hard for a few company projects in the past year, and a vacation would do him good, especially considering his passion for travel and adventure. Since a vacation sounds like a luxurious spend, he may feel hesitant to use up his bonus at once. But his opinion may change with external advice of a friend. In that case, it is probably best that I strongly advise him to take a vacation trip using the money. **[ARGUMENTS IN SUPPORT OF SITUATION 2]**

The benefits of a car are more attractive and have better long-term prospects. **[ACKNOWLEDGEMENT OF BOTH SITUATIONS]** On a day-to-day basis, having a car will improve his standard of living by a good mark. However, in conclusion, I will advise my friend to take a vacation because I know that he will not spend on a trip for himself without external motivation and insistence. **[STANCE]** Despite the pragmatic benefits the car offers, I am sure a vacation will be one that is cherished in memory for years to come. Therefore, I will convince my friend to use the money for a vacation trip to his place of choice. **[CONCLUSION]**

Let us look at the solved example. So, how do you begin? Given the choice between a vacation and a car, both very tempting luxuries I will comparatively examine the benefits, and disadvantages of pros and cons; so both these options before advising my friend. So, remember no stands taken here, since my friend now owns a scooter and has been wanting to buy a car, so that is first description. And argument in support of situation 1; but look at the second paragraph however, my friend is also an avid traveler and enjoys spending time outside of the city and work.

So, second situation and arguments in support; and how does they conclude the benefits of a car are more attractive and have better long term prospects. So, acknowledging and then taking a stance, despite the pragmatic benefits the car offers I am sure a vacation will be one that is cherished etcetera therefore, I will convince my friend to use the money for a vacation trip. So, this is a stance that he takes under conclusion down.

So, let us move on now to consider a list of phrases and words that you can use in your essays have a look at the slide.

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Essay Keywords	
<b>AGREE/DISAGREE</b>	<b>PREFERENCE</b>
1. "My stance is..."	1. "I would prefer..."
2. "I am of the opinion that"	2. "Given the options..."
3. "I agree/disagree with..."	3. "I would choose..."
4. "I believe that..."	4. "I am disposed towards..."
5. "I concur with..."	5. "My preference is..."
6. "I concede that..."	6. "I am partial towards..."
7. "I sympathize with this position..."	7. "I would favour..."

You have been looking at these words throughout today's class and maybe in classes to come also. So, look at the various keywords, for agree and disagree. For preference my stance is if I am of the opinion that I agree or disagree with, I believe that I concur with; I

concede that, I sympathize with this position. I would prefer given the options, I would choose, I am disposed towards, my preference is, I am partial towards I would favor.

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## Essay Keywords

### IF/IMAGINARY

1. "In the event that..."
2. "In the hypothetical situation..."
3. "If it were such that..."
4. "If it should happen that..."
5. "Should it be..."
6. "Had it been..."
7. "I speculate that..."

### DESCRIPTIVE & COMPARE/CONTRAST

1. "As opposed to..."
2. "On the other hand..."
3. "Whereas..."
4. "While..."
5. "Given the choices..."
6. "In opposition to..."
7. "Similarly..."

Let us look at this slide for essay keywords on if an imaginary and descriptive and compare contrast times, in the event that, in the hypothetical situation, if it was such, if it should happen, should it be, had it be, I speculate that, as opposed to, on the other hand whereas, while. So, look at the variety of signal markers words that denote a signal given the choice while in a position to similarly. So, this is the way, you have to make transition.

Now, let us look at some sample writing prompts; let me give example agree or disagree. So, business should hire employees for their entire lives; do you agree or disagree? Use specific reasons and examples to support your answer; do you agree or disagree with the following statement? University should give the same amount of money to their student's sports activities as they give to the university libraries, use specific reasons and examples to support your opinion. So, say all these things agree disagree. So, these are the sample writing prompts, I am very sure that if you look up the net and you lookup type in agree disagree types, prefer reference type if an imaginary type, descriptive type, compare contrast you will find plenty of exercises and examples

So thank you very much; we will continue with the tips on more writing in our subsequent classes.