

**Better Spoken English**  
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**Lecture No. # 30**  
**Feedback on Presentations III**

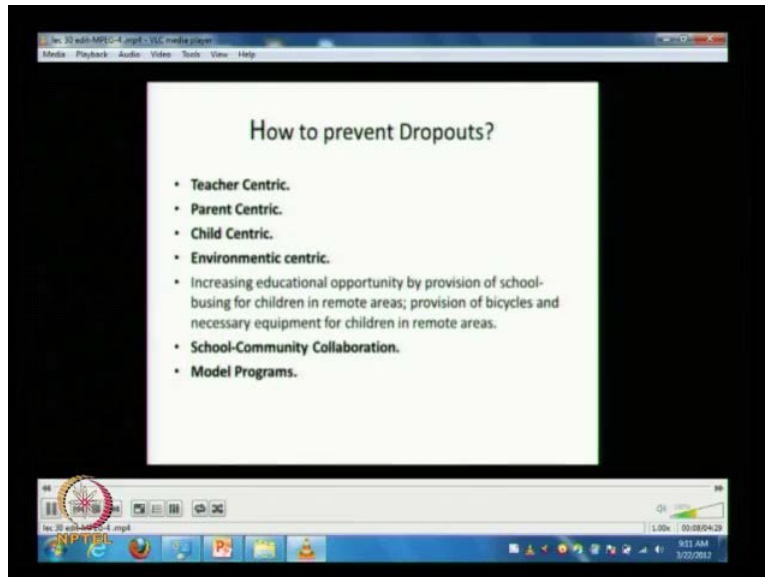
Good morning.

Good morning.

Are you alright? Comfortable? You know what I am going to do today is beginning the final cycle of the final module of the course, the final cycle of presentations by both me and you. But before I do that, I would like to play back you know some video the videography of some presentations; your friends and you made day before yesterday or yesterday. We have already seen some of our presentations and we have looked at the quality of slides, the correctness of pronunciation, stress, but looks at some others, you may not be there you know; it may not be your video; but that does not matter you know. Look at it as if, it were all yours; if you have to do the same thing, how differently you would like to do them and pay particular attention to the pronunciation of some long words and key words.

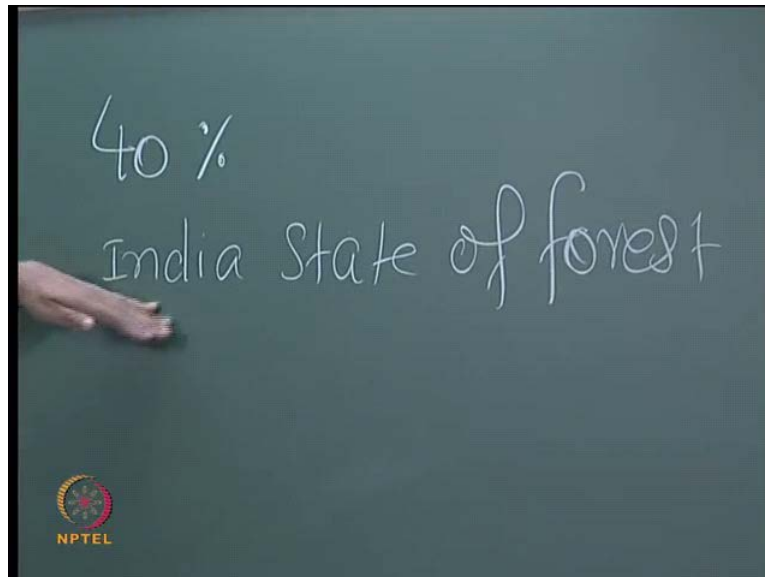
I just made some random selections; it does not mean that those selected ones are very bad or very good. They are just typical, I want to make some points. Is that alright? And then, once we finished with that looking back, then I will tell you about the rest of the course and the class today. Is that alright? Are you with me? Relax sit with your back to the desk; take notes. particularly, when you know you see you hear the long word, pay attention to the pronunciation; that is all I want you to do whether it has been done alright.

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Look at the slide. Do you have any comments? Are you hear the speaker is this speaker here? Do you have any comments on the slide? Yes, no any others please. I think it is good information highlighted possibly; you know the non highlighted ones have not been read. Do you think it can be it will be easily read by the viewers? Say yes or no. You may be right you know it is not necessarily the case that I am right. I personally feel that possibly you could have done without it; but does not matter.

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How about your pronunciation of words like in a usage 40? What is the pronunciation of this, the what it?

Percent

And what did you say? Yeah right. So, are these minor things should extremely there as I have been telling you, there are only few words you have to relearn to do that please.

Otherwise, you did a good job in my opinion, it was a good presentation particularly on a subject like literacy and illiteracy you know which continues to be most amazingly a problem in India. Look at the next friend.

Aparna, any comments? You and yourself. I think it was quiet; would you do you have anybody else who has any comments? Yeah I think, Aparna has got the pauses, the groups all right and compared with the way, she has spoke the first time you know. It was like I told her yesterday Charminar express going from Chennai Central to Secunderabad. But now, it is considerably slowed down and may be you could be still better more confident; maybe you could be more confident of your slides; so that, you do not have to look at it again and again. Otherwise, I thought it was all right; you the picture that you showed of the instrument is good enough.

How what is your roll number? Are you here? What is this UK? yeah right We discussed it yesterday; din't we? What is your roll number?

Yeah it is C S; what is it?

Yeah the next

Yeah CS10B004; you know in all groups it is the second number, the final number; if we have a group of three if we have a group of three numbers – one, two, three, then your three takes the main emphasis, the main stress that is about the only the otherwise, you gave good presentation.

Are you here? Is our friend slow enough? You know we understanding; because you are used to this accent; but internationally you know I do not think it is good enough. You will have to in standard format when you make a presentation to your friends, to your colleagues from different parts of the world and from different disciplines you know you need to speak a little more slowly perhaps.

During due to get the phrase that this friend used by India state of forest; Look at this phrase. I selected this clipping for this particular reason. Does it make good grammatical sense to you? Does it or does not? Why does it not? What is wrong? Something is missing here; either it could have been India's; whether from is the speaker here? No. I have a feeling that, there was something like this or a dash and because this is speaker has spoken without pause here; there should have been a pause here. There should have been a pause here.

Now, if you say by India state of forest, then you know that little pause would make it more meaningful. Do you see the point? Say yes or no please. Do you see the point really? Or are you say yes, to please me? So, sometimes you know these things really matter; did I give example of you know look at this sentence; what is the meaning of this sentence? Pause is extremely significant in right places. What is the meaning of this sentence? Does it have one meaning or two meanings? What are those?

A woman without the man nothing.

A woman without the man is nothing.

They are significant right; remember the latter; a woman without her, man is nothing right. For most of us behave like, a woman without her man is nothing; that is very incorrect; that is terribly wrong attitude. So, pauses can be extremely important; they can cause confusion; they can cause misunderstanding; they can break friendships; they can also break marriages now. Imagine some husband today is speaking on this manner.

So, you know that is the mistake that has been made here. Are you with me? I am you know once again I am **belabouring** over emphasising a very small point; but you know a good machine has to be perfectly in all parts; all its nuts, all its bolts must be in its place; must be comfortably in its place. So, that is why, take this in to otherwise, you know this friend made very good presentation. He spoke really well. I think he should go get in to politics too.

That was very illustrative that you know this, the pictures that our friend we leave computers on; we leave water running. you know nothing you know the cliché in newspaper, cliché journalism that a picture is worth a thousand words. So, if you that is why I told you you know you can bring a photograph in your presentation. I allow you three slides; one of them can be photograph. This was my you know intention that your problem would be illustrated with the help of a photograph and here, this is speaker has done a good job. Let us look at the next.

What is the pronunciation of today? That is not important anyway you know; because it is hardly heard. Look at the other things.

That slide you know I do not want to waste time.

That slide was did not it have a little too much; you could not pay attention to. Look at our next friend Karthick. Are you here? Right. I have no complaints against the way you have spoke. But I have complaints against the subject; either you could have taken something more specific, more local; have you seen a child marriage? You could have talked about that.

Actually I kind of prepare for that; but last minute I skipped that.

Do not worry. Otherwise, you know your photographs or but you know it such a huge subject that in one minute, one and half minute you cannot tell much about it. You could have taken some aspect of possibly cut it down to; focused it to you know within the experience, your own

experience and within the experience of listeners. Otherwise, it becomes too big, too huge, a byte.

Look at the slides. Once again, lot of useful information may be they could have gone to two slides; you could have done some editing, correct Otherwise, you know how many seconds would you need to read it all; just time it. Let us look at our watch; begin reading it now. Gokul begin reading it now.

No, silently please. Arun how many seconds? It is almost 30 seconds; 30, 40 second in a 19 minute presentation. The information is useful; you could have highlighted; you could say ok. Please look at the pie chart and look at the first 40 percent, you know then you are able to draw the attention. Then remember all of these things are in eight; you cannot transmit engineering drawing extremely well through you know oral medium.

So, visual medium is required for transmitting data, drawing, chart, titles, numbers, and etcetera. But then, you have the principle of you know yesterday I said this word; can you complete what I wrote yesterday? Minimum, essential; Give only as much as is important and as is essential, but give all of what is essential; if we keep that principle in mind, you will have much better presentations. right.

The pronunciation of the word p e r c e n t yeah once again you know my friend has not done the practice.

Look at this super script. Are you here? Is the speaker here? No. Can you read this super script Arun? Can you read this Karthick? Can you read this super script? Yes or no.

Yes sir.

Read this aloud towards please.

Measures to control location of industries: By developing industrial townships. Just aloud, I want the camera to pick up the voice. So that, others can understand it through you, come again please.

Measures to control location of industries: By developing industrial townships, by granting concessions, by imposing restriction, develop buffer zones between industrial area and other urban areas.

And the one below

Treatment of industrial wastes: chlorination, dewatering and drying, filtration, screening, sedimentation, sprays oil irrigation, vacuum filtration.

Would it be better this way or would it be better you know separately or the slide by itself? Possibly you know even; but this is a matter of opinion. I had difficulty to reading may be those sitting a colour contrast and yeah right may be these things could have been spoken. You know you do not have to write everything on the slide. Let us get out of the mindset that, all our words must be there, only minimum possible. You know.

If you want to exercise the point of garbage or clean water not been available, then say that and other things could have been said; what Karthick read just now could have been better said orally. No need for it to be written there itself extra burden that the presenter on the presentation is carrying. But maybe I am wrong you know maybe you are right.

Where are you? In last time also you spoke very rapidly, didn't you? Yeah you can finish your slide; but people would not understand. So, what is more important finishing your slide or being understood? Your quite (( )) and you do not finish your slide; you complete your slides with there is difference between finish and complete. You wanted to do say all that you had wanted to; but what is more important? Being understood. So, ask yourself how much is really important for me and say only as much as is important for you. Otherwise, you know it all the effort wasted.

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**Solutions to civic problems at I.I.T Madras**

- **Energy wastage**
  - The Energy General Championship
  - All the hostels can compete on a monthly basis and the hostel which records the maximum conservation of energy i.e. water, electricity etc by the end of the year will win the competition.
- **Brain Drain**
  - improving the schooling system and modifying the education system.
  - providing incentives to meritorious students .
  - encouraging domestic and international investments in R & D's .

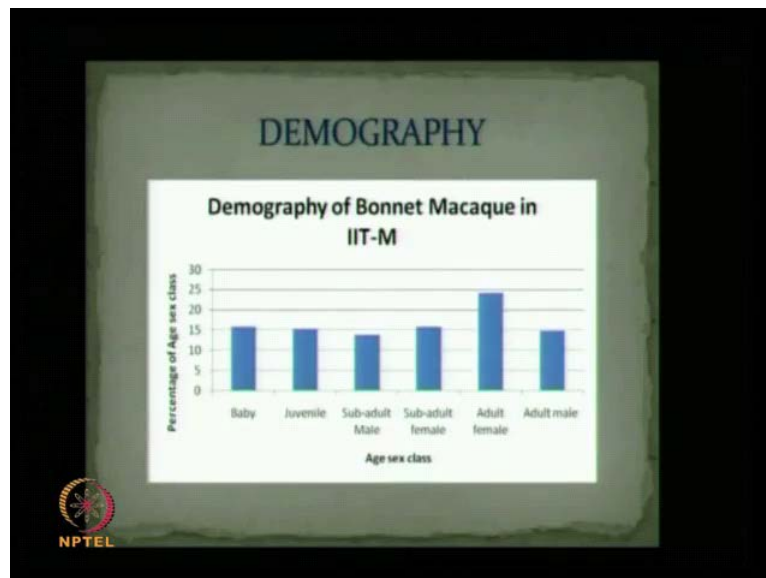
NPTEL

And for 90 seconds you took three or four problems which will require atleast 10 years each. Where is the problem of brain drain now? It was a problem, when we had restricted economies. Now, that the entire world behaves like one market. One economy people go and come freely they get in India; salaries that they would have got in the US or that they would have got in Vietnam. you know Moreover, if supposing that you are right; you have spoken about waste disposal, brain drain then some other problem also. Right, what problem he has spoken about?

We (( )) you see that it is self requires. So, you must have when did you begin preparing, do not answer that question. You could if you have you know in the next cycle which is going to be the final in the most important. If you have any confusion, I am not talking only to you; pardon me if I am embarrassing you. It could be any one of us; right talk to me. If you have difficulty in cutting down on your topic only so much not much more. Here, our friend has very good intention. So, all of these problems confront us; but can we talk about all of them in 90 seconds?



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Sorry, how can you bring it back? I want to bring it back.

Are you here, the speaker? Such a good presentation; you really gave a good presentation. No, no you are right here. You may the problem that you took the analysis, the quantification that you attempted was really may be you could have been a little slower; but fine you know. What is this man doing over there?

That was not very clear to me, maybe it was clear to you.

It you know this is wonderful statistics; you could have given us sometime and drawn attention to one or two of them.

What is the pronunciation of this word? It is demography. What is it?


Demography

You should have checked; did you check? Why didn't you? You see this is the difference; please it has nothing to do with spoken English. Can I have your total attention for a minute? God has given us all or nature has given us all. What we loosely call commonsense. Commonsense tells you do not do this or do this, but I am not only I am not speaking only to you. What is your name? yeah Darshan, not only to you; it applies to all of us; even to me you know This morning I

was late; I got upon began looking at some unnecessary paper. Something inside me was telling me Shreesh, you have a class at 9 o'clock get up and get ready and I said ok fine; wait a minute; I will do it in the process; I was 3 minutes late in the class. Does it not happen with all of us? Commonsense consciousness inside tells us do this; do not do this; what we either shut it down I say keep quiet or we ignore it; go on speaking; I will do what I will like to. Your conscious also told you; check this word. Am I right? About which how does it matter one word?

Remember, perfection - a good job, a perfect job, an excellent job is different from an ordinary job in only this respect. If you are a good worker, keep it for the rest of your life. A good worker has no boundaries, not that you are a good father; but a bad worker; a good worker, good father, good son, good daughter, good husband, good wife, good citizen you know more importantly. You will listen to your concerns. In this case, otherwise you know I am going to keep your presentation and I am going to show it to future batches here and wherever else I speak; there look this is how a presentation ought to do; but for one or two of the minor things like that; is there ok? Are we still friends? ok lovely.

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IDENTITY	LOCATION	TROOP SIZE
MT1	CAUVERY AND NARMADA HOSTELS	41
MT2	ELECTRICAL ENGINEERING	34
MT3	ADMINISTRATION BLOCK	27
MT4 & MT5	RESIDENTIAL AREAS IN IIT MADRAS	9 & 33
MT6	ADIPAR AVENUE AND DELHI AVENUE	17
MT7	NURSERY AND WARDEN QUARTERS	34

A troop of 30 monkeys require 50 hectares.

Look at your colour; choices of you know marvellous you know it is a wonderful painting; but is it easy for you to read? You know black and dark blue; can you? Amman can you read what is being written in dark blue? Who can? Karthick, can you try once again? Help our friend; let our friend is speak; Darshan, why do not you speak? Why do not you tell us?

Cauvery and Narmada hostel

Go slowly yes.

Electrical engineering, Administration block, Residential areas in IIT Madras.

IIT Madras

IIT Madra.

Adyar avenue and Delhi avenue, Nursery and warden quarters.

Lovely, suppose you had given it on white, black and white; it will be a powerful slide. You know you have a wonderful statistics; nothing can beat it; it speaks for itself. You could just have presented it; you do not taken in your seat; remember it next time. right.

Arun

Ok Arun, are you here? When did you choose this topic? Two seconds before you got to speak; when did you decide on this topic? Be honest; there is no punishment.

One month ago; you work on it.

Listen to yourself.

Which is leaded by a follower of Mahatma Gandhi Ok?

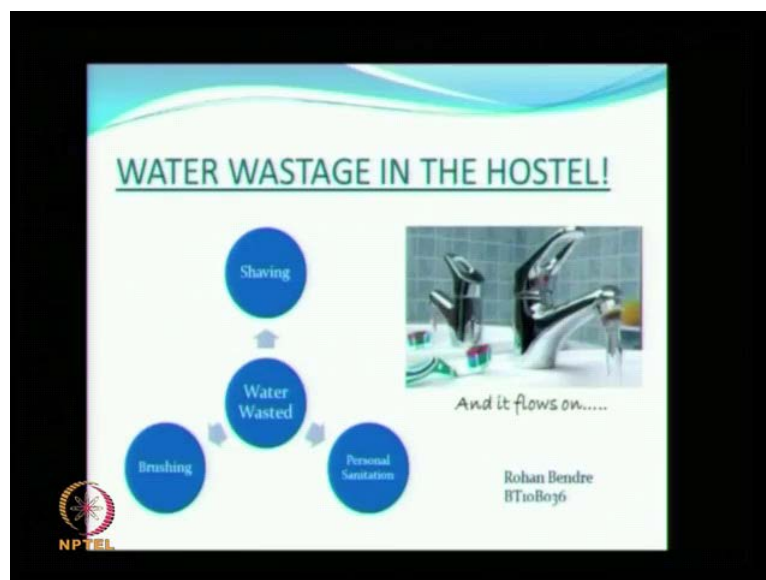
What is the point Arun is making? Every one other than Arun, please answer this question. What point is he making with deforestation? Come to, let us try.

Correct, that is what perhaps he intends to say; is that what you intended to say? Does it come clearly to? You have 20 friends sitting here, only 2 people; I understand what you have try to

say? Is this what you want? Say yes or no, Arun. No, clearly your presentation has no focus. Why did you show those logs, which company plants two trees for one tree? You could have taken one specific company. Actually, I should say big thank you to you; you had nothing; you had no focus. The point on making is you may have good pronunciation.

You may have good equipment, tools you see; what you are using here today is the straight of the art; BE in hardware, BE in IT, BE in IIT this is what you are using. But even then, your presentation may not be as effective as it ought to be; as it could be; because you lack in preparation. There is no substitute; write it somewhere here; write it on the wall of your hostel room. There is no substitution, substitute for preparation, for good preparation I would say; paying attention to all the details. Right, Arun, next time we will have better presentation.

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Is it the same photograph everyone has used? I do not mind. You know why reinvent the wheel, whose presentation is this? Tell this speaker that I had this question Rohan. right

Any comments? See if there is nothing adverse; say it is good either you make some comment. I brought it for your comments; not mine. I want you to apply the critical parameters. What do you think? Did Rohan do a good job? Or he did or he did not?

Come on, gather some courage; what do you think?

Ok

You could have shaved, possibly yes; he looks like secretary of Osama bin laden. Osama bin laden gang, I also felt so; good point you know you see all his tie and shirt are wasted; next, any other comment.

Come again.

Go slow, come again.

Water supply to the rivers is not unlimited.

Water supply to the rivers is not.

Unlimited.

Unlimited yes but true that is a mistake infact, that is a mistake infact, but may be he is speaking rhetorically as a matter of figure of speech. All 42 was good presentation on the whole; you know it may some good points; its pronunciation pauses tempo; they are fine.

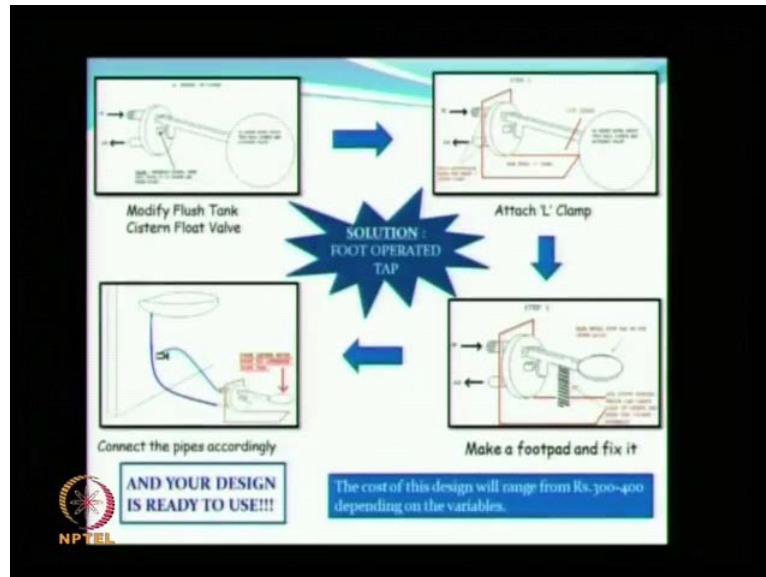
What is the pronunciation of... Sorry, pronunciation itself is a big word; what is the pronunciation of this word?

Activity; it is not activity; it is not activity; what is it?

Activity, this is stressed; what is it?

Activity

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What do you think of this diagram? Be in once again, be as critical and as kind; you don't necessarily have to find a fault. If I am giving you that impression, I am terribly sorry. I am not asking you find some fault somehow, not really. You know if you like it, say you like it. If do not like it, tell me why you do not like it; you like much of it; you do not like a little of it; that is also very fine ok. What do you think of this? Group of yes; good diagram, good flowchart; but may be some diagrams, some lines could have been bolder; some from which font can't you read; from which font is difficult to read; on the left, one inside on the left top corner; on my left.

All the pictures. Those outside are which means it is just cut copy paste from summary; Avoid that?

Good eye contact, good pronunciation, good pauses; may be a little better management of the slides. It will be the ideal presentation that I am looking for.

How did you how did you like cartoons in presentations? What is your opinion? Good or bad? It gives you a break from the monotony; may be when you come in the group of 40 speakers, 30 speakers everybody talking about the same subject; then the best of the speakers face the problem of listener monotony, listener fatigue, listener is tired.

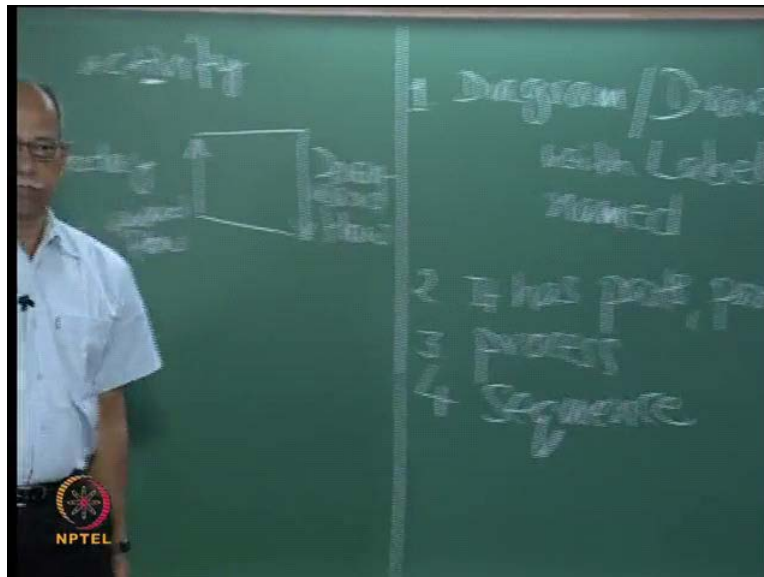
How much information can you give the listener in the shortest span of time? Then some humour, either in the verbal form through words or in the visual form through pictures or some other kind of you know commercial break or entertainment. And if you can bring it in part of your presentation, then that is good. I thought this was good.

I think we will stop here now. you know I have not been able to look at; I have looked at the m all. But I have not where the mall because not because they are not important; they also important, but because I have only limited time. If any of one you is interested in sitting with me, looking at your presentation, you are most welcome; yesterday some students came and they sat with me and there were 4 or 5 hours we discussed each other's you know one another presentations and that was fine.

So, I invite you also to my room; but if you want to make a copy of your presentations; approach Santhosh, he will give you a copy; bring your pen drive. See, over the last three presentations, have you changed and those three presentations will show that to you. Do you have any questions now?

Anything you want to say? Any other general comments Amman,, Karthick, Kalpesh, Darshan, Gokul, Aparna any comments please? Arun? ok alright. Let us talk about the final presentation. Now, please make a note.

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In the final presentation, I want you to talk about something which has, I want to you talk about something which has you know a diagram or a drawing or a flowchart you know some stuff from your laboratory. It could also be from the book; but laboratory related book; lab related something which has a diagram or a drawing or a flow chart you know with labels; this part is that; that part is this; parts named.

Number 2, well, I have already said it; but to help you understand it clearly; it is not just it. You can say this is the diagram; of course, this is the diagram; but names it parts. It has 4 arms; 2 going horizontally from left to right and there are 2 vertical lines where one goes from bottom to the top and the other comes from top to the bottom that becomes a flowchart. So, and then you know I want these parts to be named. So, maybe you can say this is upward flow; you can say therefore this is; what is this going to be? Downward flow; come again.

What? Once again; what is this?

Upward flow

And this will be?

Downward flow



Even if it is a very simple diagram, name its parts. So, next presentation ought to have a diagram, parts; three - should describe a process. Even if it is boiling water, you know it is a process; you take about 500 cc or 500 millilitres of water in a pan; you put it on the stove; then, you light; you switch the stove on; you allow it to boil at about 100 degrees celsius; you allow it to boil for some time; when it comes to about 100 degrees it it boils.

Let it be on the stove for some time and when it comes to about 100 degree celsius, the water boils; what I have done is I described a process of boiling water or boiling milk. How do you boil milk Arun? Do you know how to boil milk? One is telling you mother and the milk is boiled or like most men do; tell their wife's and the milk is boiled. But in your generation, I do not think that luxury will be there; your wife will tell you to boil milk; right which is fine you know.

Go slowly. You are being recorded.

Take a vessel.

Take a vessel, pour milk.

How do you pour milk from where?

From packet

See there. Take a milk sachet or packet.

Cut it.

How do you cut it?

Using scissor; it will be unnecessary.

No, it will not be unnecessary; that is worth engineers come; you see you look at your own pride; you know why is that engineer valuable to the society? The engineer can described; leaving nothing to come imagination if minute test of the processes; that is why, you are able to land a rocket on the Moon or you are able to send messages through computers. You know there is actually, you know if you go for researches in mathematics, they have a problem called milk pouring problem.

Have you heard of it? You can exactly predict how many seconds it would take you pour the milk from a packet into the vessel. A simple mathematical calculation, the amount of you knows the extent of cut you make and the angle at which you pour will decide the quantity of milk. Is it not simple? Come again; come let us help Gokul, would you like to try again? Or would you like somebody else to try? Please stand up this time; let the camera take; you know. If I were making a film, you would be the hero.

Take a milk sachet and cut it into vessel.

Scissors; it is available; there are available to you; yes.

Cut it using scissor; Pour it in a vessel; keep the vessel on the stove; wait for 2, 3 minutes.

The stove has to be lighted or switched on.

The boiling milk, the volume will start expanding right thank you please sit down. It is easy to laugh at others. Let us take another some process. Can you peel a banana? Give me the process. Suppose, you are teaching a child how to peel a banana; who would like to do it? I want to say ok please.

Take a banana; catch it with another corner.

No no, catch it again with left or right hand all in your elbow.

Catch it with your left hand at the bottom corner; break the top tip and start peeling; one, there are four sides for it.

Please allow our friend to complete. yeah go.

Generally, it has four sides; peel each side one by one by downward action and the banana is peeled.

Correct plus last one final call; thank you very much suppose, I do not know how to reach your room and you know I am just a robot; tell me, how I can reach your room in the hostel. Tell me who can do that? Try I am giving complex problem now; not boiling milk; neither peeling banana; send your robot to your room; just to your room. Who would like do that?

Write my name; find my room number; go to (( )); find the map of IIT; locate my hostel.

Go slowly yes.

Come to the entrance of my hostel.

Yes.

Ask the location of my room from the guard.

How to locate ccw? How to locate ccw?

Find the map of IIT madras on internet, locate ccw; locate the hostel; come to the hostel entrance; ask the guard to location of the room. So, follow the directions given and knock on the room.

Lovely, you see once again pardon me you know I am embarrassing you; I am forcing you to make a complex presentation without much thought. This is what, I want you to do. Let there be a process and there because it is a process, write next it has a sequence. Thank you You did a good job yeah right take through. Take a very simple problem; it could be from your lab; something you have done. I think you guys do physics and chemistry for every semester; do not you? Is not so? By now, how many course have you done in physics or in chemistry?

Have you done anything in the lab? You can talk about one of the those things or something else or an engineering object like a mobile phone or like a fountain pen, like a pen; this is also an engineering product. It has parts; but gives me its diagram; name the parts and tell me, how it works? So, for your next presentation, I want you to talk about an technical subject which meets these four requirements. It has a diagram; it has parts; parts are named; it describes a process and because it is a process, it has a sequence first, next, finally. The presentations will begin on the 11th of April and will go on 11, 12, and 13.

You will have 110 seconds this time to make this presentation; 10 seconds more than the last time and everybody must be ready on the 11th. I do not know who I will call. I will manage it myself. I want you to come in best of your dress with shave and all that; men please wear ties. If you do not have tie, take it from me. Right I will be delighted to lend it to you and get rid of one

right. So, please do come in formal dress. If you have any more questions, ask me? I am also going to give you a mail, but make a note; 11th of April, Wednesday presentations begin. I call your name you miss it, and I miss it. Any questions? Thank you, have a good day.